

## Corporate & Social Responsibility Policy

1. Cooke & Arkwright is committed to the principles of Corporate Social Responsibility and is keen to ensure that it takes account of the business's impact socially, environmentally and economically. It is a service sector company and tries to ensure that where possible it procures supplies from local businesses.
2. Cooke & Arkwright is an owner/managed business which has a strong but light-handed and effective management structure; its directors encourage an open and inclusive culture with staff and are keen to promote the wellbeing of staff. All staff have an annual appraisal to ensure that all employees have opportunity develop and progress within the company.
3. Cooke & Arkwright is a Welsh firm and understand the cultural, political and economic scene in Wales. Its lead members are involved in a range of voluntary and public appointments which deepen our understanding of major issues such as sustainability and social responsibility.
4. Cooke & Arkwright provides training opportunities for graduates to qualify as chartered surveyors; many of our recent graduates have been non-cognate degree holders who are encouraged to undertake further study to enable professional qualification. Some Directors mentor trainees, support work experience and exam externally for the Royal Institute of Chartered Surveyors.
5. The company has also provided employment opportunities for school leavers with basic/minimal qualifications to undertake paid employment whilst gaining NVQ qualifications.
6. Cooke & Arkwright has implemented policies to ensure that its energy consumption is kept to a minimum and that staff recycle as much as possible. Employees are encouraged to be aware of, and actively contribute to, the firm being environmentally responsible.
7. Cooke & Arkwright has a "Social Committee" which organises social activities for staff members and their families. The committee regularly organises fund raising events for local charities. We have raised funds for LATCH, The Joshua Foundation, The Antony Nolan Trust and The Welsh Air Ambulance Trust. A number of staff also serve voluntarily on the Royal Institution of Chartered Surveyors "MATRICS" committee which is a local committee of chartered surveyors who organise charity fund raising events and training events for local young surveyors. Cooke & Arkwright currently supports Velindre. The Welsh Cancer Charity. Over recent years we have run marathons, baked cakes, climbed mountains and cycled round Wales to raise funds.

Last Review Date: March 2020  
Next Review Date: March 2021